

## ***SCHOOL REMINDERS – THINGS YOU SHOULD KNOW***



School begins at 7:50 a.m. Children are tardy after 7:55 a.m. **Please be on time for school.**

School ends at 2:25 p.m. Please keep teachers informed **in writing** if there is a change in how your child will go home. Teachers need to know who will be picking up your child. After-school arrangements need to be settled at home before school. Unless there is an emergency, we ask that you please not call the office to make after-school arrangements!



**When your child is sick keep him/her home from school and call the school office before 8:30 a.m. Children must be “fever free” for 24 hours before returning to school. On the day your child returns to school please send a note to the teacher explaining the reason for the absence.**



Extended Day is provided every day except the first and last day of the year. **EXTENDED DAY FEE IS \$3.50 PER HOUR.** The Extended Day telephone number is 533-4401. If your child stays for Extended Day, you need to park in the south parking lot and ring the door bell on the left. For security reasons you are asked to enter and exit the south entrance only. **PLEASE DO NOT USE THE FRONT SCHOOL DOORS.**



There is no parking in front of school on Clinton. This area is reserved for the bus before and after school. Wrightwood is a one way street east - before and after school.



Children in Grades Pre-K to 3 may be dropped off at the curb in front of school. If you park, please use the parking lot off Erie Street and walk your child around to the front of school. Children in Grades 4-8 will enter the building from the south door.



**CHILDREN** may wear gym clothes and tied gym shoes on their scheduled gym day. (Gym uniforms need to be purchased from Schoolbelles.)



Everyone is expected to be in full school uniform on Monday, August 23, 2010..

# **OVER**



Hot lunches may be purchased during the month. Forms will be sent home. Please fill out the lunch form and return order and money in a clearly marked, sealed envelope. Please do not staple money to order form. **THE FORM IS FOR ONE STUDENT ONLY NOT PER FAMILY.**



When sending any money to school it is helpful to use separate envelopes. Please write the child's name, grade and what the money is for on the outside of the envelope.



When sending tuition, **please use red/white tuition envelope** provided with your statement each month.